

PARENT/TEACHER ADVISORY PANEL – ARTICULATION AGREEMENT

The following Articulation Agreement was developed by the Robert L. Craig School Parent/Teacher Advisory Panel:

The Robert L. Craig School Agrees to:

1. Assign homework activities to be completed within the approximate timeframes:

1st – 2nd grades ½ hour
3rd – 5th grades 1 hour
6th – 8th grades 2 hours

2. Provide your child with the teacher requested supplies for use in class throughout the entire school year.
3. Homework will be provided for the following reasons: reinforcement; structure; organization; communication to parents; and as an assessment tool for teacher information.
4. Utilize the following criteria for grading homework:
 - a. Is it submitted within designated timeline?
 - b. Is it completed?
 - c. A homework grade shall be based on the number of assignments completed.
5. Divide projects between short term and long term:

Short term:

- a. 2 week projects
- b. Short term projects will be included as part of the maximum timeline stated in #1 for homework

Long term:

- a. Projects longer than 2 weeks
(Example – book reports, Curriculum Expo)
 - b. Long term projects will not be included as part of maximum timeline as stated in item #1 for homework
6. a. Provide sign-off sheets for grades 2-4.
b. Provide sign-off sheets for grades 5 only during 1st & 2nd marking period.
 7. Assign a project that involves family participation a minimum of one time per year.

8. Utilize the following assessment instruments and percentages for determining student grades:

1st grade

<u>Instruments</u>	<u>Percentages</u>
a. Quizzes/Tests (includes projects)	60%
b. Participation (includes class work)	30%
c. Homework	10%

2nd – 8th grades

<u>Instruments</u>	<u>Percentages</u>
a. Quizzes (includes projects)	40%
b. Tests (includes projects)	50%
c. Participation (includes class work/homework)	10%

9. Student behavior in and of itself cannot affect the quarterly grade. However, it can be reflected in the participation portion of the grade.
10. Include student behavior in affecting Robert L. Craig School honor roll status.
11. Utilize E-mail when appropriate to communicate.
12. Post short-term and long-term projects on the Robert L. Craig web site.
13. Communicate to parents regarding both positive and negative student information.
14. Invite parents to observe classroom in November as part of National Education Week.

The Parent/Guardian Agrees to:

1. Provide your child(ren) with appropriate space and supplies, (paper, pencils, calculators, etc.) to complete homework.
2. Review for completeness but do not correct homework.
3. Complete sign-off sheets for grades 2-4.
4. Complete sign-off sheets in grades 5 only during the 1st and 2nd marking periods.
5. Encourage child(ren) to strive to do their best and show effort.

6. Encourage child(ren) to be organized.
7. Encourage child(ren) to meet timelines.
8. Talk to your child(ren) each day regarding what happened in school; and ask if any notices have been sent home.
9. Read to your child(ren) on an on-going basis.
10. Participate in a family project one time per year.
11. Utilize E-mail when appropriate to communicate.
12. Make a good faith effort to attend the Robert L. Craig Back-to-School-Night.
13. Attend Parent/Teacher conference.
14. Make a good faith effort to attend a minimum of two PTO meetings during the school year.